

TriService Nursing Research Program
Mini Evidence-Based Practice Award
Funding Announcement FY24
***Pending Available Funding**

Goal:

Provide funds to purchase equipment, training, and supplies in support of nurse-led evidence-based practice (EBP) projects for operational management in support of TSNRP Aims:

1. Force Health Protection:

Priorities within this category include:

- Fit and ready force
- Deploy with and care for the warrior
- Care for all entrusted to our care
- COVID-19

2. Nursing Competencies and Practice:

Priorities within this category include:

- Patient outcomes
- Quality and safety
- Clinical excellence
 - Knowledge management
 - COVID-19
 - Education and training

3. Leadership, Ethics, and Mentoring:

Priorities within this category include:

- Health policy
- Recruitment and retention
- Preparing tomorrow's leaders
- Care of the caregiver

Requirements:

- The project team must include an Active Duty, Reserve, or National Guard Nurse. Project teams are encouraged to be multidisciplinary (preferred).
- The project lead must be a military nurse or federal civilian nurse with veteran status working at the MTF or site.
- The nurse manager(s) of the site where the work will be conducted must support the project in writing a Letter of Support.
- The chief nurse/director of nursing at the MTF, must support the project in writing a Letter of Support.
- The budget should not exceed \$10,000 unless approved in advance by the TSNRP Executive Director.
- All requested equipment must be preapproved by the MTF or project site to ensure the equipment meets the technical specifications of the facility/or site (IT or Biomed).
- Only equipment that is related to the proposed evidence-based intervention is permitted.
- *Consultants are not permitted.*
- *Food is not permitted.*
- *Training for professional certification or fees, and conferences are not permitted.*
- If training is requested, the content must relate to the proposed project intervention and be offered via virtual or online platform.
- *Travel is not funded in this award.*
- *TSNRP will purchase the approved equipment and send it to the project site. All equipment must remain at the MTF, or project site upon completion of the project. Please note portable ultrasounds are required to be properly maintained and may be returned to TSNRP at the conclusion of the project for other EBP projects.*
- The project must be finished within 12 months of the award.
- The project proposal must be discussed and reviewed by a TSNRP EBP Facilitator prior to submission of the application. Please contact TSNRP for an EBP facilitator consult.

Application and Approval Process:

1. A complete application (outlined below) may be submitted to the TSNRP on a rolling basis no later than August 30, 2024 by 5PM EST, via the TSNRP Grants Database.
2. It is expected that prior to submission, the application will be reviewed by either a representative from the regional nursing research/clinical inquiry cell that will provide oversight of the project, or the local MTF Evidence Based Practice Council (if applicable). This step provides an important check to ensure the project is feasible and appropriate at the local level.
3. The package will be reviewed by an unaffiliated EBP expert and the TSNRP Executive Director to determine if the application is appropriate for TSNRP funding.
4. All EBP project funding decisions will be approved by the TSNRP Executive Board of Directors.
5. For approved applications and if TSNRP funds are available, the project supplies will be

sent directly to the identified project site (i.e.; local MTF, clinic, lab, squadron, or applicable site) upon approval of the site applicable equipment department.

Parts of the Application:

1. All TSNRP grant applications must be submitted via the TSNRP Grants Management Database after Requesting Access to the TSNRP Grants Management Database. Please go to <https://www.tsnrpgrants.com/ords/f?p=100> and click Request Access. TSNRP Grants Database website address: Please note you must copy the hyperlink or type the full address in:
2. The database has fields for application questions, budget, team members, evidence table, timeline, and upload of letters of support, and IRB determinations.
3. Description of the project is entered into the database and includes:
 - a. Project Title
 - b. Reason for the Project
 - c. Project Description
 - d. PICO(T) Question
 - e. Link to TSNRP Priorities
 - f. Stakeholders
 - g. Current Practice
 - h. Search terms used to identify evidence
 - i. Primary outcomes (from literature, include references)
 - j. Baseline data available
 - k. Plan to evaluate success (Patient Outcomes, Cost Savings, or Other Measures)
 - l. Timeline & Dissemination Plan
4. An evidence table (with reference list) for the intervention/process change. The following must be entered into the evidence table:
 - a. Citation
 - b. Concept/Framework
 - c. Design Method
 - d. Sample Setting
 - e. Variables Definition
 - f. Outcomes Measured
 - g. Findings
5. A list of project team members who have agreed to participate (including the project lead) describing their role on the project, clinical expertise/background, rank, service branch and EBP experience and training. If the project lead is an active duty member, identify who on the team is willing to assume leadership of the group in the event of a deployment or change of assignment.
6. Project budget for equipment (individual items that cost >\$5,000) training and supplies is entered into the budget fields List each item in the database budget table along with the cost, quantity, website link for purchase, and reason it is needed for the project. The table will auto-populate the total cost. Travel Funds for dissemination of project findings are not permitted.

7. A one-year project timeline displayed in months that includes the key steps in the project and when the project will be completed.
8. Letters of support from the following are uploaded into the database:
 - a. Nurse Manager(s) of sites where data or patients will be accessed.
 - b. MTF Chief Nurse/Director of Nursing
 - c. MTF Resource Management Office that they have reviewed and approved the project budget, and indicates requested equipment has been approved by the appropriate departments (ex: IT, Engineering, etc.)
 - d. Other key stakeholders/process owners, as appropriate (ex: Chief of Pharmacy, Medical Director, Education and Training Office, etc.)
9. Institutional Review Board Status of the proposed project. The IRB exemption or approval letter must be uploaded into the database prior to the commencement of a TSNRP funded Mini-EBP Award project.
10. Project Lead attestation that the project equipment will remain at the project site or be returned to TSNRP, and is responsible for the timely submission of the required MINI EBP Award reports.
11. Please note portable ultrasounds are required to be maintained and may be requested for return to TSNRP at the conclusion of the project.

Selection Criteria:

- Project is evidence-based
- Topic aligns with TSNRP priorities
- Evidence of MTF or site support
- Likelihood of success, and completion of project within one year

Success Deliverables:

- A 3-month interim update that describes the progress of the project in terms of clinical processes, data collection, budget, and timeline.
- At the conclusion of the project, a summary of the project, and a Story Board will be submitted to TSNRP, which will include:
 1. A structured abstract of 300-500 words which summarizes the project findings. The following headings should be used: background and/or rationale of the project; PICO question; methods; results/findings; discussion; implications for practice, research, policy, management and/or education, (depending on the project); and conclusions.
 2. A one-page summary of lessons learned from the EBP project, with recommendations for other EBP project teams, and including any presentations delivered or future presentations, and any proposed publications of the project.

3. A PAO approved Story Board bulleted summary in a single table (“Quad Chart”) using the following format:

EBP Project Title		
EBP Project Lead:	MTF Site:	Total Cost:
Background & PICOT question:	<i>Picture/graph/illustration that captures the main point of the EBP project</i>	
Methods & Main Findings:	Practice & Policy Recommendations:	

(font size should be 18-24 points—no smaller than 12 points to make sure it is readable)

4. Acknowledgement of sponsorship in presentations and publications via the following statements:
- a. This project is (or was) sponsored by the TriService Nursing Research Program (TSNRP), USU; however, the information or content and conclusions do not necessarily represent the official position or policy of, nor should any official endorsement be inferred on the part of the TSNRP, USU, the Department of Defense, or the U.S. Government.” and
 - b. "The Uniformed Services University of the Health Sciences (USU), 4301 Jones Bridge Rd., A1040C, Bethesda, MD 20814-4799 is the awarding and administering office.”

For More Information:

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